**Security regulations for the processing of personal data of the participants of doctor consultations, webinars and other events of Latvian health tourism cluster clinics**

1. Personal data is collected and further processed to ensure the Participant's participation in the event.
2. Purposes of personal data processing:
2.1. for event registration (name, surname);
2.2. ensuring the exchange of organizational and operational information of the event (name, surname, e-mail);
2.3. for informing about the progress of the event.
3. The Participant registers for the event in the system (hereinafter - the System), in which the Participant enters his personal data, familiarizes himself with and gives his consent to these rules and the Participant's rules of the event. It is prohibited to enter other people's personal data into the system, unless it is specifically provided for in these rules.
4. When registering in the System, the Participant provides the following personal data: name, surname, e-mail address.
5. Collection and further processing of personal data within the System is carried out in the period from 1st of Februar, 2023 to December 31, 2023.
6. Personal data is stored and processed only to the extent and for the period necessary for the fulfillment of the purposes set out in these regulations:
6.1. Name and surname - for December 31, 2023;
6.2. Email - for December 31, 2023;
7. Data is collected for the organization of the webinar and online participation.
8. By registering in the System, the Participant confirms his free will to participate in the event, as well as expresses his consent to the processing of his personal data, in compliance with the scope, purpose and term specified in these regulations.
9. Without the transfer of the Participant's personal data, the Latvian Health Tourism Cluster (hereinafter - LHTC) cannot ensure the Participant's participation in the event.
10. If the Participant withdraws his consent to the processing of personal data, then all personal data submitted by the Participant are deleted.
11. Participant's rights:
11.1. at any time to request LHTC information about the Participant, defined in Article 13 of the Regulation;
11.2. access the relevant data and receive the information specified in Article 15 of the Regulation by contacting LHTC;
11.3. request from LHTC the correction, deletion or limitation of personal data processing of the Participant, or the right to object to such processing in accordance with Article 17 and Article 21 of the Regulation.
12. LHTC provides: within the framework of personal data processing:
12.1. information to the Participant in accordance with Article 13 of the Regulation;
12.2. taking technical and organizational measures for the security and protection of personal data;
12.3. upon receiving an appropriate request from the Participant, to correct or delete the personal data provided by the Participant.
13. LHTC undertakes to notify the Participant without delay of a security breach of personal data protection, in the event that a breach of personal data protection could pose a high risk to the rights and freedoms of natural persons.
14. Participant subject can exercise his rights, including the right to object or ask LHTC questions, by contacting LHTC in writing, by writing to info@healthtravellatvia.lv
15. If the personal data information provided by the Participant changes, the Participant has the right to request correction (correction) of his personal data by contacting LHTC.
16. LHTC processes the Participant's personal data in accordance with the purpose of processing set out in these regulations, and:
16.1. will not collect, use or disclose the Participant's personal data, unless it is provided for by regulatory enactments or it is necessary for the protection of rights and interests provided for in regulatory enactments;
16.2. when processing data, will ensure the implementation of appropriate technical and organizational measures to ensure data protection;
16.3. will ensure that the persons authorized to process the data are committed to confidentiality;
16.4. will ensure the inaccessibility of data to third parties and will immediately inform LHTC of cases where unauthorized or third parties gained access to personal data.
16.5. will ensure that any natural person acting under the authority of the Processor and having access to personal data will not process them without the instructions of LHTC.
17. Taking into account the state of the art, the cost of implementation and the nature, extent, context and purposes of the processing, as well as risks of varying probability and degree of severity in relation to the Participant's rights and freedoms, LHTC implements appropriate technical and organizational measures to ensure an adequate level of security.